

Checklist for the Safe and Secure Use of School Accounts and Devices (Confirmation and Consent Document)

When it comes to using individual tablet devices, whether your child is accessing their account at home or bringing the device itself home, the assumed purposes for use are as explained below in [Usages] #1 #2, and #3. Please go through each safety checkpoint noted under [Checkpoints] with your child, put a ✓ in the accompanying ☐ (example: ☒) once checked, and then submit this document to your child's homeroom teacher by _____.

[Usages]

#1 In addition to using your tablet device at school, you can also use your GIGA account (* 1, * 2) on your home computer or bring your school tablet device home to study there.

#2 With this learning support device, you can utilize video conferencing systems, watch limited-access videos, etc.

#3 You can utilize tools including generative AI (* 3) in educational activities (* 4) with goals such as information literacy training and learning support in mind.

- * 1: When logging in, your ID should be "10-digit number @ GIGA City of Sapporo domain", and your individual password should then be entered. The 10-digit number does not include personal information.
- * 2: Data is managed by Google Drive (on the cloud). Only those using an account can access it.
- * 3: It is expected that the services contracted by the City of Sapporo, including Gemini/NotebookLM (Google), Adobe Express For Education, and Canva Education For Districts will be used. (Services newly contracted by the City of Sapporo mid-fiscal year are also included.)
- * 4: Generative AI is used after first learning that it is possible for and characteristic of generative AI to output incorrect information (hallucination) and one-sided thinking (bias). Additionally, in the case that you accidentally enter your personal information into the generative AI used through your GIGA account, the AI has been set up so that it will not learn (use) the information.
- * Your child may be captured in the videos mentioned in the above [Usages] #2. If special consideration is needed around this, please indicate so in the box below. Please understand that your child's voice or others' voices calling your child's name may be in the videos, even if the image of your child does not appear.

【Checkpoints】

- ☐ Use the Internet carefully and show compassion to others. Be careful not to hurt others' feelings or cause discomfort.
- ☐ Before taking pictures, recording or videotaping, gain the permission (portrait rights, etc.) of the other person.
- ☐ Respect the copyright rules of others' works and expressions.
- ☐ Immediately report any malfunction, damage, loss, or theft to your parent or teacher.
- ☐ Manage your account information (ID, password, etc.) and figure out a way to remember it. If you forget it, tell the teacher.
- ☐ Do not browse inappropriate sites or make inappropriate posts on the Internet.
- ☐ Pay attention to your health - do not use the device for long periods, and set time limits.
- ☐ Use the videos and images distributed by the school for watching purposes only.
- ☐ Do not leak personal information, including the videos and images distributed by the school, to sites on the Internet such as YouTube and other social media platforms, or input it into generative AI.



Grade: _____ Class: _____ Student Number: _____

Name: _____



I agree to the contents above.

Date: _____, 20____

Guardian Name (Signature): _____

*The period of validity of the Confirmation and Consent Form is from the day of creation until the completion ceremony (graduation ceremony) of that academic year.

However, in the case that a device is taken home during spring break, the Form will be valid until the device loaning day of the next academic year.